



Silver Wedding Package

Fairfield Halls

Croydon



www.weddingscroydon.com

Wedding receptions for 40 - 400

Tel: 020 8603 3905

Email: weddings@fairfield.co.uk

Fairfield Halls, Park Lane, Croydon, CR9 1DG

‘Your Special Day’

From the initial planning stages to the throwing of the bouquet, our Food and Beverage team will be there to ensure that every whim and every need is treated with the due care it deserves.

Regardless of the budget, size or nature of your wedding, your special day deserves attention to every detail, no matter how small, to ensure the day of your lifetime lives up to your dreams.



Congratulations!

Fairfield (Croydon) Services Ltd has had many years experience in providing a high standard of catering for special occasions and there are few occasions more special than a Wedding Reception.

We are also licensed for the Solemnisation of Marriages at Fairfield. For more details please see inside the enclosed Wedding Reception Brochure.

Please remember that we are experts in this profession and will be only too happy to discuss your individual requirements at your convenience.

We sincerely hope that our care and imagination shows in everything we do and look forward to being of service.

For more information please contact one of our experienced event planners -
Tel: 020 8603 3905.

The Wedding Co-Ordinator

Planning the Wedding

It is advisable to start planning your wedding at least six months in advance. Once the ceremony has been arranged, the next step is to book the reception, which we will be delighted to arrange on your behalf, whilst assisting with the choice of menu, wines and schedule the event. The wedding cake must also be ordered at this time. The guest list should be compiled and the best man, bridesmaids and ushers chosen. The wedding dress, bridesmaids and ushers' clothes should also be organised well in advance. Closer to the day the music should be agreed and the Order of Service sheets printed.

Invitation Etiquette

Invitations are usually sent out a minimum of twelve weeks before the ceremony from whomever is acting as host; usually the Bride's parents. A record should be kept of the replies in order to allocate seating at the ceremony and to inform the caterers as early as possible of the final number of guests attending the reception. A list of wedding presents should also be compiled at this time.

On the Day

The ushers should arrive well in advance of the ceremony to seat the guests, directing the Bride's family to the left hand side and the Groom's family to the right. One usher should be allocated to escort the Bride's mother to the front pew while bridesmaids await the arrival of the Bride at the entrance. The Groom and the best man are advised to arrive at least 20 minutes before the start of the ceremony.

The Reception

The Bride and Groom arrive at the reception first, followed closely by the bridesmaids, ushers, best man and parents. Guests are welcomed on arrival by the Bride's parents, the Groom's parents, the Bride and Groom and sometimes the bridesmaids, ushers and best man.

The following plan is for a traditional wedding top table:-

Bridesmaid
Best Man
Chief Bridesmaid
Bridegroom's Father
Bride's Mother
Bridegroom
Bride
Bride's Father
Bridegroom's Mother
Usher
Bridesmaid
Usher



Wedding Speeches

The speeches are an important part of the wedding, but are often best when brief and sincere.

1st The Bride's father will propose a toast to the 'Health and Happiness' of the Bride and Groom.

2nd The Bridegroom will respond to the Toast and then propose a Toast to the Bridesmaids.

3rd The Best Man responds on behalf of the bridesmaids and after speaking about the Grooms bachelor days may read telegrams and some cards of the guests who are unable to attend, finally closing with a Toast to 'The Bride and Groom'.

Remember the above is only a guideline. It is your day so feel free to arrange it in any format that you feel comfortable with.

What is in Your All Inclusive Wedding Package?

A welcome glass of Pimms, Bucks Fizz or House Wines and Fruit Punch or Fruit Juice

Two Course Menu chosen from the Silver Menu

A glass of our quality House red or white wine to enjoy with your meal to include a soft drink option

A glass of sparkling wine to toast the happy couple on their special day

Complimentary room hire for the "Wedding Breakfast"

Food is placed on each of the tables for guests to help themselves

Chairs covered in a white or cream chair covering with a coloured organza sash to go with your wedding colours

White linen tablecloths, coloured paper napkin, crockery, cutlery and glassware

Bar Tenders

A DJ organised by Fairfield with your play list of music

Prices for the Arnhem Gallery of numbers 100 - 300

SILVER MENU £36.00

Prices for our smaller rooms of numbers 40 - 80

SILVER MENU £41.30

Final numbers are required two weeks before the event is to take place and any alterations must be notified at least 48 hours in advance

All prices include VAT at 20% and gratuities are at your discretion

Charges and facilities described are subject to alteration without notice



Silver Menu

Main Meat Dishes

Choose one meat dish

Jerk Chicken Thighs

Or

Mutton Curry with Chunky Vegetables

Or

Chicken Chasseur

Or

Chicken Tikka Masala with Onions and Peppers

Or

Jerk Seasoned Pork with Mixed Peppers

Or

Beef Bourguignon

Or

* * *

Main Vegetarian Dishes

Choose one vegetarian dish

Mixed Mediterranean Vegetables in a Tomato and Oregano Sauce

Or

Vegetable Madras Curry with Coconut Milk

Or

Mixed Beans with Roasted Root Vegetables in a Spiced Tomato Sauce

Or

Slow Roasted Masala Curried Aubergine and Spinach

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Vegetable Dishes

Choose three from the following

Mixed Salad (lettuce, tomato & cucumber)

Coleslaw

Carrots & Peas

Cauliflower & Broccoli

Lyonnais Potatoes

Hot New Potatoes

Rice & Peas

Plain Rice

Savoury Rice

* * *

Desserts

Lemon Mousse in a Glass

Or

Coffee Cream Dessert

Or

Summer Fruit Pudding served with Chantilly Cream

Or

Fruit Trifle

Or

Chocolate Torte

* * *

Freshly Ground Coffee

Special arrangements can be made for guests with any special dietary requirements.

Marriage Ceremonies

Notes for Customer's Guidance

We are pleased that you have considered holding your marriage ceremony at Fairfield and the following notes have been compiled for your guidance and assistance.

- If you are holding your reception with us there is no charge for the use of an additional room for the wedding ceremony.
- In order that the correct number of chairs can be placed in the room reserved for the ceremony, can you please advise us two weeks prior to the wedding the anticipated number of guests that are expected.
- It is required that you contact the Registrars Office direct to arrange for a Registrar to attend at the time you require them as it can not be arranged on your behalf. Similarly, you will be charged a fee for their attendance, which you should settle direct with them in accordance with their terms. The telephone number of Croydon Registry Office is: 020 8760 5618.
- We are licensed in accordance with the rules governing the Solemnisation of Marriages by the London Borough of Croydon and as part of this licence special conditions have to be adhered to.

The following is an extract from those conditions and I hope you will assist us by paying due diligence to them.

1. Maximum number of persons permitted in the rooms shall not exceed:-

Arnhem Gallery	500
Concert Hall	1998
Maple Room	100

2. No food or drink may be sold or consumed in the room in which the marriage ceremony takes place for one hour prior to or during that ceremony.
3. The room in which the marriage is solemnised must be separate from any other activity on the premises at the time of the ceremony.
4. The arrangements for and content of each marriage ceremony must meet with the prior approval of the superintendent of the district in which the approved premises are situated.
5. Any reading, music, words or performance which forms part of a ceremony of marriage celebrated on the premises must be secular in nature; for this purpose any such material used by way of introduction to, in any interval between parts of, or by way of conclusion to the ceremony shall be treated as forming part of the ceremony.
6. Public access to any ceremony of marriage solemnised in approved premises must be permitted without charge.
7. The ceremony area shall be of sufficient size to accommodate all persons attending the ceremony, and persons shall not be permitted to sit at tables allocated for receptions (if the reception is to be held in the same room) for one hour prior to and during that ceremony.

