



Gold Wedding Package

Fairfield Halls
Croydon



www.weddingscroydon.com

Wedding receptions for 40 - 400

Tel: 020 8603 3905
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Fairfield Halls, Park Lane, Croydon, CR9 1DG

‘Your Special Day’

From the initial planning stages to the throwing of the bouquet, our Food and Beverage team will be there to ensure that every whim and every need is treated with the due care it deserves.

Regardless of the budget, size or nature of your wedding, your special day deserves attention to every detail, no matter how small, to ensure the day of your lifetime lives up to your dreams.



Congratulations!

Fairfield (Croydon) Services Ltd has had many years experience in providing a high standard of catering for special occasions and there are few occasions more special than a Wedding Reception.

We are also licensed for the Solemnisation of Marriages at Fairfield. For more details please see inside the enclosed Wedding Reception Brochure.

Please remember that we are experts in this profession and will be only too happy to discuss your individual requirements at your convenience.

We sincerely hope that our care and imagination shows in everything we do and look forward to being of service.

For more information please contact one of our experienced event planners -
Tel: 020 8603 3905.

The Wedding Co-Ordinator

Planning the Wedding

It is advisable to start planning your wedding at least six months in advance. Once the ceremony has been arranged, the next step is to book the reception, which we will be delighted to arrange on your behalf, whilst assisting with the choice of menu, wines and schedule the event. The wedding cake must also be ordered at this time. The guest list should be compiled and the best man, bridesmaids and ushers chosen. The wedding dress, bridesmaids and ushers' clothes should also be organised well in advance. Closer to the day the music should be agreed and the Order of Service sheets printed.

Invitation Etiquette

Invitations are usually sent out a minimum of twelve weeks before the ceremony from whomever is acting as host; usually the Bride's parents. A record should be kept of the replies in order to allocate seating at the ceremony and to inform the caterers as early as possible of the final number of guests attending the reception. A list of wedding presents should also be compiled at this time.

On the Day

The ushers should arrive well in advance of the ceremony to seat the guests, directing the Bride's family to the left hand side and the Groom's family to the right. One usher should be allocated to escort the Bride's mother to the front pew while bridesmaids await the arrival of the Bride at the entrance. The Groom and the best man are advised to arrive at least 20 minutes before the start of the ceremony.

The Reception

The Bride and Groom arrive at the reception first, followed closely by the bridesmaids, ushers, best man and parents. Guests are welcomed on arrival by the Bride's parents, the Groom's parents, the Bride and Groom and sometimes the bridesmaids, ushers and best man.

The following plan is for a traditional wedding top table:-

Bridesmaid
Best Man
Chief Bridesmaid
Bridegroom's Father
Bride's Mother
Bridegroom
Bride
Bride's Father
Bridegroom's Mother
Usher
Bridesmaid
Usher



Wedding Speeches

The speeches are an important part of the wedding, but are often best when brief and sincere.

1st The Bride's father will propose a toast to the 'Health and Happiness' of the Bride and Groom.

2nd The Bridegroom will respond to the Toast and then propose a Toast to the Bridesmaids.

3rd The Best Man responds on behalf of the bridesmaids and after speaking about the Grooms bachelor days may read telegrams and some cards of the guests who are unable to attend, finally closing with a Toast to 'The Bride and Groom'.

Remember the above is only a guideline. It is your day so feel free to arrange it in any format that you feel comfortable with.

What is in Your All Inclusive Wedding Package?

A welcome glass of Pimms, Buck Fizz or House Wines and Fruit Punch or Fruit Juice.

Three Course Menu chosen from either Menu 1 or Menu 2.

Half a bottle of our quality House red or white wine to enjoy with your meal to include a soft drink option.

A glass of sparkling wine to toast the happy couple on their special day.

Complimentary room hire for the 'Wedding Breakfast'

Chairs covered in a white or cream chair covering with a coloured organza sash to go with your wedding colours.

White linen, a colour napkin of your choice, crockery, cutlery and glasses.

Bar Tenders.

Silver service waiting staff.

A DJ organised by Fairfield with your play list of music.

A small finger buffet supplied for 75% of attending guests:

Cocktail Sausages
Small Pizza Bites
Crudités and Dips
2 inch Celery Stick Filled with Cream Cheese
Peanuts
Crisps



Additional Items

A Master of Ceremonies in full regalia for receptions of 100 or more guests

Prices for the Arnhem Gallery of numbers 100 - 300

GOLD MENU 1	£51.50
GOLD MENU 2	£57.00

Prices for the our smaller rooms of numbers 40 - 80

GOLD MENU 1	£52.50
GOLD MENU 2	£57.95

Final numbers are required two weeks before the event is to take place and any alterations must be notified at least 48 hours in advance

All prices include VAT at 20% and gratuities are at your discretion

Charges and facilities described are subject to alteration without notice

Gold Menus

Please choose one Menu only from the following options:

MENU 1

Starters

Leek & Potato Soup

Or

Fan of Seasonal Melon

Or

Tomato & Basil Soup

Or

Timbale of Buckwheat and Roasted Vegetables

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Main Dishes

Roast Leg of Pork with Apple Sauce

Or

Roast Turkey

with Traditional Trimmings and Cranberry Sauce

Or

Breast of Chicken with a Tomato and Onion Sauce

Or

Jerk Seasoned Pork with Rice and Peas

Or

Roast Topside of Beef

with Yorkshire Pudding & Horseradish Sauce

Or

Mariner Fish Pie with a Puff Pastry Top

Or

Escovitch of Red Snapper

Or

Curried Mutton served with Fried Plantain

All the above dishes are served with seasonal vegetables and potatoes

* * *

Desserts

Strawberry Charlotte

Or

Rhubarb Crumble with Custard

Or

Lemon & Lime Mousse

Or

Profiteroles with Chocolate Sauce

Or

Fruit Trifle

* * *

Freshly Ground Coffee or Tea

MENU 2

Starters

Salmon Mousse with Melba Toast

Or

Carrot & Coriander Soup

Or

Shredded Smoked Breast of Chicken
with Mango on Tossed Salad Leaves

Or

Garlic & Herb Mushrooms in a Filo Parcel

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Main Dishes

Rosemary & Honey Roast Lamb
with a Red Wine Jus

Or

Poached Fillet of Salmon
in a Lemon Hollandaise Sauce

Or

Plaice Stuffed with Spinach, Prawn and Crab
served with a Cream Sauce

Or

Chicken Breast Marinated in Jerk Seasoning
served with Mango Chutney, Rice and Peas

Or

Supreme of Chicken filled with Garlic Cream
Cheese Wrapped in Bacon

Or

Pork Tenderloin Stuffed with Apricots
served with a Plum Sauce

Or

Beef Tenderloin served with a Cabernet Sauce

All the above dishes are served with seasonal vegetables and potatoes

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Desserts

Olde English Apple Pie with Wensleydale Cream

Or

Raspberry and White Chocolate Baked Cheesecake

Or

Sherry & Cinnamon Poached Orchard Fruits
served with a Spiced Flapjack

Or

Rich Chocolate and Brandy Mousse

Or

Treacle and Pecan Nut Tart served with Fresh
Cream

* * *

Freshly Ground Coffee or Tea

We are pleased to offer the following as alternative main course dishes:

Suitable for Vegetarians

Baked Stuffed Aubergine
served with a Roasted Pepper and Tomato Sauce

Roasted Vegetable Mille Feuille
served with a Basil scented Sauce

Courgette and Aubergine Lasagne

Mixed Bean, Leek, Apple and Stilton Fricassee
served with buttered Egg Noodles

Vegetable Curry
served with Basmati Rice

Broccoli & Stilton Tartlet
served with a warm sun-dried tomato chutney

Wild Mushroom Risotto
with Parmesan shavings

Special arrangements can be made for guests with any special dietary requirements



Marriage Ceremonies

Notes for Customer's Guidance

We are pleased that you have considered holding your marriage ceremony at Fairfield and the following notes have been compiled for your guidance and assistance.

- If you are holding your reception with us there is no charge for the use of an additional room for the wedding ceremony.
- In order that the correct number of chairs can be placed in the room reserved for the ceremony, can you please advise us two weeks prior to the wedding the anticipated number of guests that are expected.
- It is required that you contact the Registrars Office direct to arrange for a Registrar to attend at the time you require them as it can not be arranged on your behalf. Similarly, you will be charged a fee for their attendance, which you should settle direct with them in accordance with their terms. The telephone number of Croydon Registry Office is: 020 8760 5618.
- We are licensed in accordance with the rules governing the Solemnisation of Marriages by the London Borough of Croydon and as part of this licence special conditions have to be adhered to.

The following is an extract from those conditions and I hope you will assist us by paying due diligence to them.

1. Maximum number of persons permitted in the rooms shall not exceed:-

Arnhem Gallery	500
Concert Hall	1998
Maple Room	100

2. No food or drink may be sold or consumed in the room in which the marriage ceremony takes place for one hour prior to or during that ceremony.
3. The room in which the marriage is solemnised must be separate from any other activity on the premises at the time of the ceremony.
4. The arrangements for and content of each marriage ceremony must meet with the prior approval of the superintendent of the district in which the approved premises are situated.
5. Any reading, music, words or performance which forms part of a ceremony of marriage celebrated on the premises must be secular in nature; for this purpose any such material used by way of introduction to, in any interval between parts of, or by way of conclusion to the ceremony shall be treated as forming part of the ceremony.
6. Public access to any ceremony of marriage solemnised in approved premises must be permitted without charge.
7. The ceremony area shall be of sufficient size to accommodate all persons attending the ceremony, and persons shall not be permitted to sit at tables allocated for receptions (if the reception is to be held in the same room) for one hour prior to and during that ceremony.

